|  |
| --- |
| innovDev Cover Page/ Checklist for Submission |

|  |  |
| --- | --- |
| **Organisation Name** | Type Here |
| **Submitter Name** | Type Here | **Consultant Name** | Type Here |
| **Submitter Contact Details** | Email: Type HerePhone: Type Here |
| **Course Title** | Type Here |  |
| **Phase of project** | [ ]  1st Course (Guided Redesign) | [ ]  2nd Course (Independent Redesign) |
| **Checklist of documents needed** | From TP&E:[ ] Guided Course Redesigned Plan1[ ] Course #1 Delivery plan1[ ] Post-transformation Course Feedback from Learners[ ] Profile of Target Learners and their needs analysis2[ ] Lesson overview2[ ] Proof of attendance/ understanding of 6PoLD[ ] Other: From Consultant:[ ] Consultant Coaching Plan1[ ] Course Transformation Manual[ ] Recording of consultation/ interaction1) To use IAL template provided2) Optional, submit only if there are changes as compared to pre-transformation stage | From TP&E:[ ] Independent Course Redesign Plan1[ ] Course #2Delivery plan1[ ] Feedback form on Consultant1[ ] Post-transformation Course Feedback from Learners[ ] Profile of Target Learners and their needs analysis2[ ] Lesson overview2[ ] Proof of attendance/ understanding of 6PoLD[ ] Other: From Consultant:[ ] Feedback form on TP&E1[ ] Recording of consultation/ interaction. |
|  **Date of Submission** | Type Here |
| **Remarks** | *If Applicable* |